

General Council Minutes 2011/12
First meeting
Rotary International in Great Britain and Ireland

Time and Date:
 2pm on the 20th August; 9am on the 21st August 2011

Location:
 Secretariat

Distribution of minutes:
 Officers of the Association, District Governors, Past Presidents of the Association, District Governor-Elects, Officers-Elect, Chairman of the Audit Committee, General Secretary of RI, Chairman and members of the Constitutions committee.

Personnel:
 Governors, Districts 1010 to 1290
 RAY BURMAN (Kelvedon & District) **Chairman**;
 JIM MOULSON (Paisley Callants) Immediate Past President;
 JOHN MINHINICK (Burntisland & Kinghorn) Vice President;
 GREG THACKER (West Woodspring) Hon. Treasurer;
 ALLAN O. JAGGER (Elland) RI Director;
 ANNEMARIE HARTE Secretary/ CEO RIBI (no vote)

Attending:
 NAN McCREADIE (Feltham) Vice President Elect (no vote);
 RACHEL STALKER PA to Secretary/CEO

Important note: no conflicts of interest declared.

The President welcomed everyone to the first meeting of the 2011/12 General Council; all attendees were asked to note the printed fire alarm procedure and ensure any bags were stored at the side of the chamber or hung on hooks provided at the end of each row of seating.

Item		Action
11.11	<i>Minutes of the previous meeting for confirmation - as follows:</i>	
11.11.01	<i>Shadow General Council meeting – minutes of the 26th March meeting were signed by the President as a true copy.</i>	-
11.11.02	<i>2010/11 General Council meeting – minutes of the 12th/13th June meeting were signed by the IPP as a true copy.</i>	-
11.12	<i>Policy of the General Council (Standing decisions) – for information only.</i>	-
11.13	<i>Guide for members of RIBI committees – for information only.</i>	-
11.13.01	<i>Powers of the Executive committee – the President provided an update. Executive Committee powers were discussed at the first 2011/12 Executive meeting; discussions would continue at Special meeting on 5th October.</i>	-
11.14	<i>Urgent AOB to be declared – see 11.25.</i>	-
11.15	<i>Reports by the RIBI Officers and RI Director – as follows.</i>	
11.15.01	<i>President - Presidential visit updates are available on Facebook.</i>	-
11.15.02	<i>IPP – Dublin Conference (see 11.25.02)</i>	-
11.15.02.01	<i>Quinquennial Review Committee (QRC) – IPP gave a brief overview of QRC and history of previous reviews and confirmed QRC's aims/structure based on overarching principle of RI Strategic Plan. QRC report to be submitted to November GC. Sec/CEO provided a brief overview on the 2020 Vision Group; 2020 report to be submitted to November GC. QR questionnaire - 5000+ responses received at date of meeting; DGs asked to share club/district ideas and submit directly to QRC, IPP or VP.</i>	QRC 2020 Grp DGs DGs
11.15.03	<i>RID – report noted.</i>	-
11.15.03.01	<i>RI Institute, 18th-21st November 2011 – comments submitted from Institute are submitted to RI Board for consideration. Concerns raised – a) £170 registration fee may</i>	

	discourage attendance b) event is held during the busiest time for District Conferences. RID confirmed budget is based on 100 attendees, RI provides resources and speakers; RID personally responsible for financial cost loss/profit of event.	
11.15.03.02	<i>RI Future Vision & Branding Review</i> – as follows:-	
11.15.03.02	<i>RI Future Vision</i> - concerns raised regarding direction given to consultants tendering. <u>Post meeting note from RID</u> - concerns were raised as to the availability of resources for the roll out of the FV training for non-pilot districts	
11.15.03.02	<i>Branding Review</i> - RID advised he is LG on RI Comms committee and agreed the Rotary brand is unknown internally/externally. RI looking to identify “Rotary” brand (\$1m allocated). Two companies selected to tender which will present to global webinar on 7 th September. Branding direction may take two years to finalise. <u>Post meeting note from RID</u> - RID advised he is LG on RI Comms committee. A survey revealed that Rotary’s brand is little known amongst the general public, also that Rotarians are not aware of what a brand really is. RI looking to re-brand “Rotary” (\$1m allocated) with four companies being shortlisted, two were chosen to present via a global webinar for final selection (post meeting Monday Sept 12th). Re-branding exercise may take two years to finalise.	-
11.15.04	<i>VP</i> – brief verbal update given.	-
11.15.05	<i>Sec/CEO</i> – report noted.	-
11.15.05.01	<i>RIBI Strategic Plan 2011-14</i> - Sec/CEO provided a brief overview and confirmed prime concentration on RIBI website in first six months.	-
11.15.05.02	<i>RIBI Website Template</i> – item raised; GC referred to June GC minutes and GC decisions GC.2010/11:92, 93, 94 . Hon. Treas. confirmed cost for domain names/backup is approx. £5K and monies paid submitted directly to RFUK. As income submitted to RFUK, costs could be provided by TRF. It was noted this issue was discussed at great length during GC 2010/11. IPP provided a brief history of the RIBI Template and confirmed Hon. Webmaster Chris Sweeney is happy with the decisions. Hon. Treas. to e-mail reply to General Council.	- Hon. Treas.
11.15.05.03	<i>Public Image & Awareness Campaign/£2.75</i> – attendees were referred to LG Reports and MDR Chairman Peter Davey’s report.	-
11.15.05.04	<i>On-line voting</i> - Sec/CEO hoping to introduce during 2011/12 and trial password protected system for Nominating Committee for RI President (zone 18a in 2012). It was agreed prompt introduction of on-line voting would be a positive benefit to many clubs. GC: 2011/12:01 – unanimous support. It was agreed implementation of online voting for April 2012 Business Session is most unlikely. Sec/CEO confirmed during November clubs will be asked to submit nominations for Voting Delegates prior to 1 st March 2012. RIBI should invest in online voting to afford the great representation at the earliest opportunity. FI . GC: 2011/12:02 – unanimous support. Constitutions Committee to review decision GC:2011/12:01 and provide a purpose, effect and financial impact statement.	- - Const’n Committee
11.15.05.05	<i>Representation of DGEs/DGNs on GC</i> – Sec/CEO provided a brief overview, thorough discussion took place. GC: 2011/12:03 – majority supported, 1 against, 0 abstentions. Paper titled “Representation of DGEs/DGNs on General Council” to be submitted to QRC for review and inclusion within 2012 Quinquennial Review. NFI .	- IPP
11.15.05.06	<i>Change of club name/meeting times</i> – under the authority delegated from the General Council, the Sec/CEO approved the following changes of club meeting names and times:-	-

		Club Names:			
		Club:	Changed To :	Date:	
		Woodstock D1090	Woodstock & Kidlington	18 th July 2011	
		De La Manche D1110	Jersey – De La Manche	18 th July 2011	
		Bilston D1210	Bilston & Wolverhampton West	18 th July 2011	
		Blackwater Valley D1140	Ash and Blackwater Valley	29 th July 2011	
		Club Times:			
		Club:	Time:	Changed To :	Date:
		Hunterston D1230	19.00 for 19.30	18.45 for 19.00	15 th July 2011
		Stranraer D1230	Mon 12.30 (1 st at 18.30)	Mon 12.30	15 th July 2011
		Southampton D1110	Monday	Tuesday	15 th July 2011
		Bolton D1280	13.00 1 st & 3 rd Friday	07.30 1 st Fri, 18.30 3 rd Thurs.	15 th July 2011
		Llandaff D1150	Tues 1 st 18.15, 2 nd & 4 th 12.45, 2 nd & 5 th see website	Tues 1 st & 3 rd 12.45 for 13.00, 2 nd & 4 th 18.15 for 18.30, 5 th see website	15 th July 2011
		Wanstead & Snaresbrook D1130	13.00	13.00 & 19.00 alternately	15 th July 2011
		Blackpool South D1190	12.00	18.00	15 th July 2011
		Tamworth D1060	Monday	Tuesday	15 th July 2011
		Claverhouse D1010	13.00	18.00	28 th July 2011
		Bicester D1090	Alternative lunch & evenings	19.00 for 19.15	28 th July 2011
		Falkirk D1020	Alternative lunch & evenings	12.30 for 12.45	28 th July 2011
11.15.05.07	<i>Interact Clubs</i> - Sec/CEO confirmed two clubs chartered since 1st July 2011; latest clubs are Oasis Academy Immingham (D1270) and William Edwards School (D1240).				-
11.15.05.08	<i>Rotaract Clubs</i> - the Sec/CEO confirmed no clubs chartered since 1st July 2011.				-
11.16	<i>Financial issues</i> - Hon. Treasurer provided a brief update and answered queries raised.				-
11.16.01	<i>Management Accounts to 30th June 2011</i> – it was noted column 3 & 4 are identical - year, column 4 will change month by month. Items discussed in detail: <ul style="list-style-type: none"> • Dublin conference (see 11.25.02) • RIBI Assembly over budget <u>Post meeting note from RID</u> - overspend £47,500 (within expectation) • RIBI budget preparations start during September • PR Budget – potentially over budget during 2011/12, under review 				-
11.16.02	<i>Subscriptions</i> – at time of meeting, 80% clubs paid; thanks offered to D1260 clubs which have all paid. To date 16 clubs closed, 13 new clubs opened.				-
11.16.03	<i>Investment portfolio</i> – due to volatile market, portfolio is under review; market fluctuations will be discussed by Finance committee at next meeting.				-
11.16.04	<i>Expenses</i> – all attendees reminded to submit expense forms together with VAT receipts within 30 days of meeting date.				ALL
11.16.05	<i>VAT Registrations</i> – D1260 possible pilot District for VAT registration; Hon. Treas. had received no news at time of meeting.				-
11.16.06	<i>Benefits of RIBI</i> – Hon. Treas. provided a brief overview between cost of RIBI Rtn subs and RoW Rtns. Aide memoir sheet circulated at meeting. <u>Post meeting note from RID</u> – RID asked if the comparison figures had been properly researched for when the document is circulated it may be challenged.				-
11.16.07	<i>RIBI Donations Trust</i> – noted.				-
11.16.08	<i>Officers Expenses Guidelines</i> – noted, comments to be submitted to Hon. Treas. promptly. Guide lines will be produced for DG, DGEs, Sec/CEO, RID. <u>Post meeting note from RID</u> - RID asked that budget figures were attached to each line expenditure for each officer.				ALL
11.17	<i>Bill Huntley Endowment Fund</i> – Chairman David Black made presentation and asked for 2011/12 GC's support to receive/sell national raffle tickets in support of BHEF. After discussion, it was agreed DGs would take proposal to District for a decision. Chairman				DGs Chairman

	David to e-mail DGs with details who will respond back with District decision.	David Black
11.18	RI Strategic Plan/ Five Avenues of Service – LG reports:	-
11.18.01	<i>Support and strengthen clubs – Membership Development & Retention; LDTC; Projects (New Generations, Youth Exchange, Rotaract, Vocational, Community) – LG reports noted.</i>	-
	<i>Membership Development & Retention</i>	
	GC:2011/12:04 - unanimous support	
	GC.81/82 Minute 21(b) shall be deleted from the Standing Decisions booklet “Where the business of a Rotary Club is so confidential as to render it desirable for attendance during the discussion of such business to be restricted to members of the Club, then the matter should be made the subject of a Business Meeting of the Club duly summoned and held at a time other than that of the Club's regular weekly meeting or at a special meeting on the conclusion of the regular weekly meeting of the Club”. NFI.	
	<i>It was felt the above minute is out of date and should be removed from the Standing Decisions booklet and replaced with the following:</i>	
	GC:2011/12:05 - unanimous support	
	As a matter of principle no visiting Rotarians, potential Rotarians, visitor or guest shall be refused entry to, or asked to leave during a scheduled meeting of a Rotary club. If an item of business is so confidential that discussion must be restricted to members of the club, then the matter shall be made the subject of a special Business Meeting, summoned and held at a time not coincident with the normally scheduled meeting time for the club. NFI.	
	GC:2011/12:06 - unanimous support	
	GC.2005/2006:09 shall be deleted “Clubs shall be encouraged to give each new Rotarian an attractive “New Member Pack” containing a copy of “Welcome To Rotary”, “The ABC’s of Rotary”, and free copies of the following small items: (a) RIBI Presidents letter of welcome (b) the Mentoring Worksheet (c) ‘This is Rotary’ leaflet (d) a Rotary car sticker (e) a Rotary Foundation fact card (f) an RF(UK) Gift Aid form (g) a What is Rotary? card (h) a What is Rotaract? card (i) a What is Interact? Card (j) a What is Youth Exchange? Card (k) an Inner Wheel leaflet (l) a Conference promotions leaflet (when available) (m) a copy of the Information sheet “RIBI Protection Policy – Club members Summary” (n) a copy of the Information sheet “This is Foundation” NFI.	
	<i>Above to be deleted as the pack no longer exists in this format</i>	
	GC:2011/12:07 - unanimous support	
	Clubs shall be encouraged to give each new Rotarian a ‘Resource Pack’ containing the following: (a) A ‘New Member Welcome Pack’ – available from RIBI (b) A personal name badge (c) A club directory (d) A District directory (e) A Rotary car sticker (f) An application for TRF Sustaining Membership	

	(g) Promotional leaflets for district, RIBI and RI conferences and conventions. NFI.	
	GC:2011/12:08 - unanimous support	
	Clubs shall be permitted to adopt measures in accordance with the RI pilot programme guidelines under the guidance and assistance of districts. Such district approved schemes will not form part of the RI reporting procedures for eventual evaluation. The following procedure is suggested: (a) The club wishing to adopt measures in line with those of the RI schemes shall notify district as to what is proposed and how it will enable the club to be stronger and further develop membership and deliver service. (b) Both club and district shall agree to such changes and monitor 'progress' on an agreed timescale (c) The District Executive shall examine each proposal to consider any effect that such proposals may have on neighbouring clubs and the district as a whole before approval is granted and so that best practices maybe shared. NFI.	
	GC:2011/12:09 - unanimous support	
	The information sheet "General Information for New Clubs" shall be removed from publication. NFI.	
	<i>LDTC</i>	
	GC:2011/12:10 - unanimous support	
	Recognising the success of the 2011 Audience with the Presidents, the event shall continue for 2012 subject to an annual review thereafter. FI.	
	GC:2011/12:11 - unanimous support	
	Rtn Tony Wiseman, D1140, shall be appointed to undertake the 2012/13 District Secretaries training which will be a one day event held at the RIBI Secretariat office. NFI.	
	GC:2011/12:12 - unanimous support, see Annex C DGNN training schedule.	
	The Association shall call to the 2012 Assembly the following groups:- DGE and Partners (DG 2012/13); DGN and Partners (DG 2013/14); Incoming DGN (DG 2014/15); AGs; AG Group Leaders; Committee Facilitators; 3 District Project Representatives (1 each from Community, International and New Generations backgrounds); Membership, Development & Retention; Rotary Foundation; Marketing, PR & Communications. RFI.	
11.18.02	<i>Focus and increase humanitarian service – Rotary Foundation, Projects (International) – LG reports noted.</i>	
	<i>Rotary Foundation</i>	
	R.RF.2011/12:03 – vote taken 0 for, 9 against, 16 abstentions. Recommendation not supported, referred back to Foundation committee.	
	GC.2007/2008:38 shall be amended to read: "District Governors shall encourage districts to make a contribution during 2011-12 of at least US\$5000 from the district designated fund to The Bill Huntley Endowment Fund for World Peace Fellowships".	
	GC:2011/12:13 - majority for, 2 against, 0 abstentions	
	D1170 shall host the 2012 Link Weekend and shall be allocated a budget of £4,000 from RIBI funds. FI.	
	DG1170 to submit a post event report to General Council.	DG1170
	<u>Post meeting note from RID</u> – FI - RID noted that TRF no longer financially supports the Link Weekend, is the expenditure still relevant and should clubs be asked to stand this cost.	
	<i>Projects (International)</i>	
	GC:2011/12:14 - unanimous support	

	<p>An award to be determined by the New Generations Resource Group shall be presented annually at the Interact Multi District Rally to the value of £50 to be donated to the chosen charity of the winning district for the best club presentations of Interact projects completed in the previous calendar year. FI.</p> <p><i>Replaces GC.2007/2008:16 - to include 'in the previous calendar year'</i></p> <p>R.PC.2011/12:04 – not supported, Sec/CEO to make final decision.</p> <p>The Opportunities to Serve (Project Library) shall be renamed to 'Project Library'.</p>	Sec/CEO																										
	<p>GC:2011/12:15 - unanimous support</p> <p>The Secretary/CEO shall have the authority to remove projects from the Opportunities to Serve (Project Library) on the RIBI Website if directly instructed to do so by the charity/organisation concerned. In such circumstances, the removal will be formalised with a recommendation from the appropriate service committee/resource group at their next available meeting. NFI.</p> <p>GC:2011/12:16 – unanimous support, amend <i>shall to may</i></p>																											
	<p>Resource Groups for New Generations, International, Community and Rotaract, may have one face to face meeting during 2011/12 to be held at the Secretariat Offices, at an average cost of £130 per person. FI.</p>																											
	<p>GC:2011/12:17 – unanimous support, amend <i>shall to may</i></p> <p>Effective from 2012/13, Resource Groups for New Generations, International, Community, Rotaract and Vocational, may have at least one face to face each year to be held at the Secretariat Offices, in addition to their audio conference meetings. FI.</p>																											
11.18.03	<i>Enhance public image and awareness</i> – report noted.	-																										
11.18.04	<i>Report Template</i> – noted, not discussed due to time limitations.	-																										
11.19	<i>RIBI Strategic Plan 2011/14</i> – discussed at Sec/CEO report (see 11.15.05).	-																										
11.20	<i>Standing committee</i> – minutes of 5 th July Executive and draft minutes of 4 th August meetings noted.	-																										
11.20.01	<i>Equality & Diversity policy</i> - approved.																											
11.20.02	<i>Personnel Committee</i> – IPP provided a detailed explanation to the R.Pers.2011/12:01 . Sec/CEO left the meeting during the discussion.																											
	<p>GC:2011/12:18 – vote majority for, 2 against, 8 abstentions.</p> <p><u>Post meeting note from RID</u> – RID noted that the Sec/CEO has had the attendance at the RI Assembly reinstated and asked for the purpose and effect for reversing a standing decision of 2009-10.</p> <p>The following is the agreement for event attendance by the Secretary/CEO:</p> <table border="1"> <tr> <td>Assembly Planning Weekend</td> <td>Not required</td> </tr> <tr> <td>RIBI Assembly</td> <td>Full duration</td> </tr> <tr> <td>RIBI Executive</td> <td>Full duration</td> </tr> <tr> <td>RIBI General Council</td> <td>Full duration</td> </tr> <tr> <td>RIBI Conference</td> <td>Full duration</td> </tr> <tr> <td>RIBI Business Session</td> <td>Full duration</td> </tr> <tr> <td>DGE Seminar</td> <td>Partial attendance</td> </tr> <tr> <td>Districts (including Councils & Assemblies)</td> <td>By invitation. Full expenses to be provided by the District. Sec/CEO claims from RIBI, RIBI invoices District.</td> </tr> <tr> <td>Council of Past Presidents</td> <td>Full duration</td> </tr> <tr> <td>RIBI Committee events</td> <td>By invitation and by consent of the Executive</td> </tr> <tr> <td>RI Development, Evanston</td> <td>Annual visit, agenda as agreed with Executive</td> </tr> <tr> <td>RIBI Handover</td> <td>Full duration</td> </tr> <tr> <td>Assembly Planning Seminar</td> <td>Not required</td> </tr> </table>	Assembly Planning Weekend	Not required	RIBI Assembly	Full duration	RIBI Executive	Full duration	RIBI General Council	Full duration	RIBI Conference	Full duration	RIBI Business Session	Full duration	DGE Seminar	Partial attendance	Districts (including Councils & Assemblies)	By invitation. Full expenses to be provided by the District. Sec/CEO claims from RIBI, RIBI invoices District.	Council of Past Presidents	Full duration	RIBI Committee events	By invitation and by consent of the Executive	RI Development, Evanston	Annual visit, agenda as agreed with Executive	RIBI Handover	Full duration	Assembly Planning Seminar	Not required	
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	Clubs	A maximum of 10 visits in any one year with proviso of DG notice; payment of expenses by the inviting club and several clubs being in attendance.	
	Rotaract Conference	Not required	
	Interact Rally	Not required	
	RI Assembly	Full duration	
	RI Convention	Full duration	
	RI Institute (UK)	Full duration	
	RI Institute (Europe)	Full duration	
	RI COL	Full duration (combined with annual visit to RI in that year)	
	FI = approx. costs: RIBI Handover (£150); £400 (RI Institute Europe); £2,000 (RI Convention)		
	GC: 2011/12:19 – unanimous support. <u>Post meeting note from RID</u> – RID asked that the £10,000 increase in training budget should be itemised.		
	For the year 2011/12, an extra £10,000 will be allocated to train and develop the Secretariat staff.		
	FI = budget increased from £3,500 in budget to £13,500.		
11.21	<i>Recommendations from Service & Administrative committees</i> – as follows:		-
11.22	<i>Audit committee report</i> – minutes of 3 rd August meeting noted.		-
	R.Aud.2011/2012:01 – unanimously unsupported. LG to submit recommendation to Constitutions Committee to review/propose amendment to RIBI By-law 10, Clause 2. <u>Post meeting note from RID</u> – recommendation unsupported because the contract with the hotel was already amended for the new amount of break out groups. General Council shall rescind decision GC.2010/11:90 - With effect from the 1st July 2011, District Extension Officers, District Secretaries, District Treasurers and District Rotaract Officers will not be called to the RIBI Assembly. Alternative training programmes will be arranged for these groups. RFI.		DG1260
	R.Aud.2011/12:02 – unanimously unsupported. LG to submit recommendation to Constitutions Committee to review and propose amendment to By-laws.		DG1260
	General Council shall propose a resolution to the annual conference in 2012 to have the effect as described at GC 2010/11:91 - With effect from the 1st July 2012, RIBI Assembly will be held as two events. The revised format will be: 1. An Administration Assembly and a Service Assembly. 2. To avoid stretching Secretariat resources, RIBI Assembly events should be as early as possible ahead of the RIBI Conference in April. Following the RI Assembly and the need for pre-RIBI Assembly planning, the RIBI Assembly should take place within the period of the last weekend in February and the first two weekends in March. RFI.		
	GC:2011/12:20 - unanimously supported.		
	All RIBI Committees including General Council, when there is not a unanimous vote, shall record in the minutes the numbers against and the numbers abstaining. NFI.		
	GC:2011/12:21 - 33 supported, 0 against, 1 abstention.		
	General Council shall review the criteria and possible duplication of identity between the “New Member Campaign” and “Rotary Day 2012”. NFI.		
11.23	<i>Premises Trustees minutes</i> – minutes of 27 th July meeting noted.		
11.24	<i>Olympics 2012</i> – report noted. DGE1260 Debbie Hodge provided updates as follows: 1. Home hosting - issues with web will be resolved during w/c 22 nd August 2. Work for Progress – looking to present to D1200 as Weymouth/Portland Olympic		

	<p>accommodation can also support WFP.</p> <p>3. 'Inspired By' - logo on posters, looking to create pull-up stands for Districts to use at Regional and RIBI finals, DGE1260 to contact HoMC for further materials. It was noted 'Inspired By' logo is available on the standard templates which can be localised/project specific</p> <p>4. WheelPower – major launch during 2012 with packages for young athletes</p> <p>New ideas:</p> <p>1. Picnic in the Park – possible link with Olympic Park caterers to create specific day during Paralympics for Rotary Picnic with Rotary clubs taking children on KidsOut format. Park access £5, ticket not required for the event.</p> <p>2. Website – Rtns or Rotary supported individuals for opening ceremony – invitation to audition provided to PR Officer to be added to website.</p> <p>3. BBC Opening Ceremony – Rotary stories will be used as fill-ins during opening ceremony link to countries taking part.</p> <p>President agreed 2012 Olympics are a fantastic opportunity for Rotary; he thanked DGE1260 for speaking to the meeting on Sunday morning. He offered thanks on behalf of the GC to the Olympics committee for their work to date. DGE1130 advised she is awaiting final approval for Rotary to use the LOCOQ logo/wording which was due imminently.</p>	DGE1260
11.25	<i>Urgent AOB</i> – as follows:	-
11.25.01	<i>Promotional Reserve, DG 1120</i> - item not discussed, insufficient time available..	-
11.25.02	<i>Dublin Conference DG1040</i> – IPP and Hon. Treas. provided a thorough response raising the difference between Euro/£. Dublin budget under by £3K despite subvention payment reduced by £18K.	-
11.25.03	<i>Disney Project</i> – DGE1130 Eve Conway provided an overview of the project to date. The General Council fully support the project, President and RID to write and confirm the 2011/12 General Council's support to enable project to move forward during 2012. The President agreed Disney project is a fantastic opportunity to promote Rotary.	President RID
11.25.04	<i>Rotary and Fairtrade</i> – report noted.	-
11.25.05	<p><i>Peace and Conflict resolution & Call for Heroes</i> – DG1020's spouse Jean Best provided an overview of the project and asked for the GC's support.</p> <p>GC:2011/12:22 - unanimous support. D1020 to submit a report to the February General Council, other Districts to contact DG1020 to be involved.</p> <p>District 1020 to pilot Peace Jam project on behalf of RIBI. NFI.</p>	- D1020
11.25.06	<p><i>BBC Children in Need (CiN)</i> – IPDG1260 Amanda Watkin responded to DGs concerns raised regarding distribution, disbursements and overheads at CiN. She confirmed CiN administration costs are paid from gift aid and investment income. All donated monies go to projects which are funded from one of seven local centres. Assessors and volunteers work with the projects and yearly reports are produced. IPDG1250 confirmed she is 100% happy with the way CiN administrates itself and distributes funds. The initiative will promote Rotary through the activity of clubs which are already supporting CiN. PR in place with support of website, social media, press which will promote Rotary and children's charities in GB&I. Film training will be held at the Secretariat on 23rd August supporting Districts who wish to take part.</p> <p>A number of points were raised and thoroughly discussed; it was agreed is not compulsory for districts to participate. DGs to contact IPDG1260 if they do not wish their district to be sent CiN updates.</p>	DGs
11.25.07	<p><i>Thanks4Life</i> – DG1140 provided a presentation and highlighted potential events/partnerships which Districts/clubs can choose to participate:-</p> <ul style="list-style-type: none"> • Rotary Spring Clean – Rotary week to end of Queen's Diamond Jubilee June '12 • Stop the Bag – in conjunction with Keep Britain Tidy 	

	<ul style="list-style-type: none"> • Rural England – litter pick • Peace One Day • Concert at O2 Arena, picture bites to be shown plus advertising in flight magazines • Tree for Life • Website link – ask DGs to speak to DGEs • Rotary Banners – EPN put round the outside for any event. <p>Ideas are supported by Community & Vocational RGs. It was agreed President will write to Chairman PDG1260 David Hodge to ensure project is promoted as Rotary Day not Thanks4Life (agenda to be amended). It was agreed committee was formed to take the pressure off DGs and to promote Rotary Day.</p> <p>GC:2011/12:23 - unanimous support.</p>	<p>DGs</p> <p>President</p> <p>Rotary Day Committee</p>
11.25.08	<p><i>Content of General Council meetings/agenda</i> – a number DGs expressed concerns/comments as follows:</p> <ul style="list-style-type: none"> • GC to focus on strategic direction e.g. CiN is strategic partnership, action required/project minutiae are less important. • GC governing body collectively responsible for GC Agenda, fundamental issues should be discussed. Allow committees to resolve action plans. • GC is expensive/inefficient way of communicating • DGs attend to run the Association • Continuity - GC membership should span 12 months+ • QRC must be strategic to move Association forward • President and Sec/CEO to drive agenda during meeting • DGs provided with very little training about GC/strategic decisions. Early training imperative. VP, VPE, PDG1230 Catherine Stewart have developed training plan which details requirements/training stages from DGNN to DG. Items raised to be included to refine training plan. 	<p>VP, VPE</p>
11.25.09	<p><i>Report regarding meeting with District 1270</i> – President gave a full/detailed update outlining the situation to date and confirmed issues raised by D1270 have been submitted to the QRC for review. President advised a small sub-committee has been formed. Following comments were raised:</p> <ul style="list-style-type: none"> • Many clubs have different perceptions of RIBI • Special Executive meeting to be held on 5th October • DGs strongly support change which must be taken in a considered, intelligent, reasoned manner; RIBI must be fit for purpose • GC attendees at D1270 District Executive – President, VP, VPE, DG1280, DG1040 DG1080, DG1160. • QRC draft proposals to be submitted to D1270 meeting prior to final submission to November General Council. • DG1270 to take back GC's views to D1270 Executive • Sec/CEO and Hon. Treas. to provide a financial impact statement to November GC • External consultants proposed changes to Secretariat to increase efficiency. Effective changes/savings have been made due to Sec/CEO. Volunteer Rtns have done little. • Focus Groups could feed into the QRC • DG1200, DG1280, DG1260 to start the process to market the benefits of RIBI. • DG1170, DG1110, DG1070, VP to review RI Strategic Plan to create RIBI KPIs for RIBI; RI Coordinators will be utilised in due course. • 5th October Special Executive may be brought forward if diaries allow 	<p>DG1270</p> <p>Sec/CEO, Hon. Treas. DGs</p> <p>DG1200, DG1280, DG1260</p> <p>DG1170, DG1110, DG1070, VP</p>
11.25.10	<p><i>Re-districting, Chairman</i> - not discussed due to time limitations.</p>	<p>-</p>
11.25.11	<p><i>RI Convention, DG1050</i> - not discussed due to time limitations.</p>	<p>-</p>

11.26	<i>Items for consideration by the Council of Past Presidents – What is the relationship between the Audit Committee and the role of Quinquennial Review Committee?</i>	-
11.27	<i>Decisions on publication/confidentiality – none noted; it was agreed all GC members will abide by The Chatham House Rules.</i>	ALL
	<i>Next meeting is on the 28th November 2011</i>	
President thanked all members for their input and closed the meeting.		

20/21 August '11 General Council Action List

Minute Ref.	Action	Who	When
11.15.02.01	<i>Quinquennial Review Committee (QRC)</i> – QRC report to be submitted to November GC.	QRC	31/10/11 – report to be completed.
11.15.02.01	<i>Quinquennial Review Committee (QRC)</i> – 2020 Vision Group report to be submitted to November GC.	2020 Grp	19/09/11
11.15.02.01	<i>Quinquennial Review Committee (QRC)</i> – DGs to share club/district ideas and submit directly to QRC, IPP or VP	DGs	ASAP
11.15.03.01	<i>RI Institute, 18th-21st November 2011</i> – DGs to encourage Rtns attendance via District newsletters/club visits.	DGs	ASAP
11.15.05.02	<i>RIBI Website Template</i> – Hon. Treas. to e-mail reply to General Council.	Hon. Treas.	ASAP
11.15.05.04	<i>Online voting - GC:2011/12:02</i> – Constitutions Committee to review decision GC:2011/12:01 and provide a purpose, effect and finance impact statement	Const'n Committee	12/09/11
11.15.05.05	<i>Representation of DGEs/DGNs on GC – GC:2011/12:02</i> Paper titled “Representation of DGEs/DGNs on General Council” to be submitted to QRC for review and inclusion within 2012 Quinquennial Review.	IPP	ASAP
11.16.04	<i>Expenses</i> – expense forms together with VAT receipts to be submitted to Secretariat within 30 days of meeting date.	ALL	01/07/11
11.16.08	<i>Officers Expenses Guidelines</i> – comments to be submitted to Hon. Treas. promptly.	ALL	ASAP
11.17	<i>Bill Huntley Endowment Fund</i> – DGs to take to national raffle/draw proposal to District for a decision and respond back with District decision.	DGs	ASAP
11.17	<i>Bill Huntley Endowment Fund</i> – Chairman David to e-mail DGs details of national raffle/draw proposal with details.	David Black	ASAP
11.18.02	<i>Focus and increase humanitarian service, Rotary Foundation - GC:2011/12:13</i> - DG1170 to submit a post event 2012 Link Weekend report to General Council.	DG1170	01/01/12 – third Found meeting
11.18.02	<i>Focus and increase humanitarian service, Projects - R.PC.2011/12:04</i> – Sec/CEO to make final decision.	Sec/CEO	Ongoing
11.20.02	<i>Personnel Committee – GC:2011/12:18</i> – DG1110 to offer Sec/CEO assistance with Investment in People accreditation.	DG1110	ASAP
11.22	<i>Audit committee report – R.Aud.2011/2012:01</i> - LG to submit recommendation to Constitutions Committee to review/propose amendment to By-law 10, Clause 2.	DG1260	12/9/11
11.22	<i>Audit committee report – R.Aud.2011/12:02</i> LG to submit recommendation to Constitutions Committee to review and propose amendment to By-laws.	DG1260	ASAP
11.24	<i>Olympics 2012,' Inspired By' Logo</i> - DGE1260 to contact HoMC for further materials.	DGE1260	ASAP
11.25.03	<i>Disney Project</i> – President and RID to write and confirm 2011/12 General Council's support to enable project to move forward during 2012.	President RID	ASAP
11.25.05	<i>Peace and Conflict resolution & Call for Heroes – GC:2011/12:22</i> - D1020 to submit PeaceJam project report to February General Council.	D1020	15/01/12
11.25.05	<i>Peace and Conflict resolution & Call for Heroes – GC:2011/12:22</i> -	DGs	ASAP

	Districts to contact DG1020 to be involved.		
11.25.06	<i>BBC Children in Need (CiN)</i> – DGs to contact IPDG1260 if they do not wish they District to be sent CiN updates.	DGs	ASAP
11.25.07	<i>Thanks4Life Rotary Day</i> – Website link – DGs to speak to DGEs	DGs	ASAP
11.25.07	<i>Thanks4Life Rotary Day</i> – President to write to Chairman PDG1260 David Hodge to ensure project is promoted as Rotary Day not Thanks4Life (agenda to be amended).	President	ASAP
11.25.07	<i>Thanks4Life Rotary Day GC:2011/12:21</i> - Rotary Day Committee to provide 2011/12 General Council a menu of choices/actions including membership recruitment and involvement in schools across the Five Avenues of Service.	Rotary Day Committee	ASAP
11.25.08	<i>Content of General Council meetings/agenda</i> – VP, VPE, PDG1230 Catherine Stewart to refine details requirements/training stages from DGNN to DG.	VP, VPE, PDG1230	Pre-RIBI Assembly 2012
11.25.09	<i>Report regarding meeting with District 1270</i> - GC attendees at D1270 District Executive – President, VP, VPE, DG1280, DG1040 DG1080, DG1160.	President, VP, VPE, DG1280, DG1040, DG1080, DG1160	Next GC
11.25.09	<i>Report regarding meeting with District 1270</i> - DG1270 to take back GC's views to D1270 Executive	DG1270	ASAP
11.25.09	<i>Report regarding meeting with District 1270</i> – DGs to promote RI President Banerjee's change	DGs	ASAP
11.25.09	<i>Report regarding meeting with District 1270</i> – Sec/CEO and Hon. Treas. to provide a financial impact statement to November GC.	Sec/CEO, Hon. Treas.	Next GC
11.25.09	<i>Report regarding meeting with District 1270</i> – DG1200, DG1280, DG1260 to start the process to market the benefits of RIBI.	DG1200, DG1280, DG1260	ASAP
11.25.09	<i>Report regarding meeting with District 1270</i> – DG1170, DG1110, DG1070, VP to review RI Strategic Plan to create RIBI KPIs for RIBI; RI Coordinators will be utilised in due course.	DG1170, DG1110, DG1070, VP	ASAP
11.26	<i>Items for consideration by the Council of Past Presidents</i> – What is the relationship between the Audit Committee and the role of Quinquennial Review Committee?	CPP	12/13.12.11
11.27	<i>Decisions on publication/confidentiality</i> – none noted; it was agreed all GC members will abide by The Chatham House Rules.	ALL	IMMEDIATE EFFECT

20/21 August '11 General Council Decisions

GC:2011/12:01 – unanimous support.

RIBI should invest in electronic voting to afford the great representation at the earliest opportunity.

GC:2011/12:02 – unanimous support.

Constitutions Committee to review decision **GC:2011/12:01** and provide a purpose, effect and finance impact statement

GC: 2011/12:03 – majority supported, 1 against, 0 abstentions.

Paper titled “Representation of DGEs/DGNs on General Council” to be submitted to QRC for review and inclusion within 2012 Quinquennial Review.

GC:2011/12:04 - unanimous support

GC.81/82 Minute 21(b) shall be deleted from the Standing Decisions booklet “Where the business of a Rotary Club is so confidential as to render it desirable for attendance during the discussion of such business to be restricted to members of the Club, then the matter should be made the subject of a Business Meeting of the Club duly summoned and held at a time other than that of the Club's regular weekly meeting or at a special meeting on the conclusion of the regular weekly meeting of the Club”.

GC:2011/12:05 - unanimous support

As a matter of principle no visiting Rotarians, potential Rotarians, visitor or guest shall be refused entry to, or asked to leave during a scheduled meeting of a Rotary club. If an item of business is so confidential that discussion must be restricted to members of the club, then the matter shall be made the subject of a special Business Meeting, summoned and held at a time not coincident with the normally scheduled meeting time for the club.

GC:2011/12:06 - unanimous support

GC.2005/2006:09 shall be deleted “Clubs shall be encouraged to give each new Rotarian an attractive “New Member Pack” containing a copy of “Welcome To Rotary”, “The ABC’s of Rotary”, and free copies of the following small items:

- (o) RIBI Presidents letter of welcome
- (p) the Mentoring Worksheet
- (q) ‘This is Rotary’ leaflet
- (r) a Rotary car sticker
- (s) a Rotary Foundation fact card
- (t) an RF(UK) Gift Aid form
- (u) a What is Rotary? card
- (v) a What is Rotaract? card
- (w) a What is Interact? Card
- (x) a What is Youth Exchange? Card
- (y) an Inner Wheel leaflet
- (z) a Conference promotions leaflet (when available)
- (aa) a copy of the Information sheet “RIBI Protection Policy – Club members Summary”
- (bb) a copy of the Information sheet “This is Foundation”

20/21 August '11 General Council Decisions**GC:2011/12:07** - unanimous support

Clubs shall be encouraged to give each new Rotarian a 'Resource Pack' containing the following:

- (h) A 'New Member Welcome Pack' – available from RIBI
- (i) A personal name badge
- (j) A club directory
- (k) A District directory
- (l) A Rotary car sticker
- (m) An application for TRF Sustaining Membership
- (n) Promotional leaflets for district, RIBI and RI conferences and conventions

GC:2011/12:08 - unanimous support

Clubs shall be permitted to adopt measures in accordance with the RI pilot programme guidelines under the guidance and assistance of districts. Such district approved schemes will not form part of the RI reporting procedures for eventual evaluation. The following procedure is suggested:

- (d) The club wishing to adopt measures in line with those of the RI schemes shall notify district as to what is proposed and how it will enable the club to be stronger and further develop membership and deliver service.
- (e) Both club and district shall agree to such changes and monitor 'progress' on an agreed timescale
- (f) The District Executive shall examine each proposal to consider any effect that such proposals may have on neighbouring clubs and the district as a whole before approval is granted and so that best practices maybe shared.

GC:2011/12:09 - unanimous support

The information sheet "General Information for New Clubs" shall be removed from publication.

GC:2011/12:10 - unanimous support

Recognising the success of the 2011 Audience with the Presidents, the event shall continue for 2012 subject to an annual review thereafter.

GC:2011/12:11 - unanimous support

Rtn Tony Wiseman, D1140, shall be appointed to undertake the 2012/13 District Secretaries training which will be a one day event held at the RIBI Secretariat office.

GC:2011/12:12 - unanimous support

The Association shall call to the 2012 Assembly the following groups:- DGE and Partners (DG 2012/13); DGN and Partners (DG 2013/14); Incoming DGN (DG 2014/15); AGs; AG Group Leaders; Committee Facilitators; 3 District Project Representatives (1 each from Community, International and New Generations backgrounds); Membership, Development & Retention; Rotary Foundation; Marketing, PR & Communications.

GC:2011/12:13 - majority for, 2 against, 0 abstentions

D1170 shall host the 2012 Link Weekend and shall be allocated a budget of £4,000 from RIBI funds.

GC:2011/12:14 - unanimous support

An award to be determined by the New Generations Resource Group shall be presented annually at the Interact Multi District Rally to the value of £50 to be donated to the chosen charity of the winning district for the best club presentations of Interact projects completed in the previous calendar year.

20/21 August '11 General Council Decisions**GC:2011/12:15** - unanimous support

The Secretary/CEO shall have the authority to remove projects from the Opportunities to Serve (Project Library) on the RIBI Website if directly instructed to do so by the charity/organisation concerned. In such circumstances, the removal will be formalised with a recommendation from the appropriate service committee/resource group at their next available meeting.

GC:2011/12:16 – unanimous support

Resource Groups for New Generations, International, Community and Rotaract, may have one face to face meeting during 2011/12 to be held at the Secretariat Offices, at an average cost of £130 per person.

GC:2011/12:17 – unanimous support

Effective from 2012/13, Resource Groups for New Generations, International, Community, Rotaract and Vocational, may have at least one face to face each year to be held at the Secretariat Offices, in addition to their audio conference meetings.

GC:2011/12:18 – vote majority for, 2 against, 8 abstentions.

The following is the agreement for event attendance by the Secretary/CEO:

Assembly Planning Weekend	Not required
RIBI Assembly	Full duration
RIBI Executive	Full duration
RIBI General Council	Full duration
RIBI Conference	Full duration
RIBI Business Session	Full duration
DGE Seminar	Partial attendance
Districts (including Councils & Assemblies)	By invitation. Full expenses to be provided by the District. Sec/CEO claims from RIBI, RIBI invoices District.
Council of Past Presidents	Full duration
RIBI Committee events	By invitation and by consent of the Executive
RI Development, Evanston	Annual visit, agenda as agreed with Executive
RIBI Handover	Full duration
Assembly Planning Seminar	Not required
Clubs	A maximum of 10 visits in any one year with proviso of DG notice; payment of expenses by the inviting club and several clubs being in attendance.
Rotaract Conference	Not required
Interact Rally	Not required
RI Assembly	Full duration
RI Convention	Full duration
RI Institute (UK)	Full duration
RI Institute (Europe)	Full duration
RI COL	Full duration (combined with annual visit to RI in that year)

FI = approx. costs: RIBI Handover (£150); £400 (RI Institute Europe); £2,000 (RI Convention)

20/21 August '11 General Council Decisions

GC:2011/12:19 - unanimous support.

For the year 2011/12, an extra £10,000 will be allocated to train and develop the Secretariat staff. HoDs and staff will be trained to up skill

FI = budget increased from £3,500 in budget to £13,500.

GC:2011/12:20 - unanimous support.

All RIBI Committees including General Council, when there is not a unanimous vote, shall record in the minutes the numbers against and the numbers abstaining.

GC:2011/12:21 - 33 supported, 0 against, 1 abstention.

General Council shall review the criteria and possible duplication of identity between the “New Member Campaign” and “Rotary Day 2012”.

GC:2011/12:22 - unanimous support.

Rotary Day Committee to provide 2011/12 General Council a menu of choices/actions including membership recruitment and involvement in schools across the Five Avenues of Service.

20/21 August '11 – DGNN Training Schedule – live document, further changes to be incorporated

DGNN to DGE RIBI 2011 Assembly Programme compared with plan. Underlined = extra to plan, Strikethrough = items in plan not covered	March	March	November	December	January	March
	DG – 28 months	DG – 16 months	DG – 8 months	DG – 7 months	DG – 6 months	DG – 4 months
	RIBI Assembly for Incoming DGN	RIBI Assembly for Incoming DGE	RI GETS Incoming DG	RIBI DGE Seminar Incoming DG	RI Assembly Incoming DG	RIBI Assembly for Incoming DG
	UK	UK	UK or Europe	UK	San Diego	UK
	Preparing to lead the District Projects Group	Planning for becoming DG	Understanding the DG role	Finalising preparations for the RI Assembly	Getting the Annual Theme and emphases	RI Theme and emphases in the RIBI context
Policy Matters	<ul style="list-style-type: none"> RI Strategic Plan in the RIBI context (awareness) DLP & CLP <u>GC modus operandi</u> 	<ul style="list-style-type: none"> RI Strategic Plan in the RIBI context (reality) RIBI in the RI context Benefits of RIBI Goal setting fro the DG year Joint projects? 	<ul style="list-style-type: none"> RI Strategic Plan in the RIBI context (detail) International Assembly Responsibilities and Goal Setting DLP & CLP Communication Public Relations Membership Development Foundation Service Projects DG Support from RI &RIBI 	<ul style="list-style-type: none"> Preparation for San Diego including previous experiences Agree DG targets that are measurable and include committee and resource group goals. Why RIBI? 	<ul style="list-style-type: none"> GETS topics in the context of the Annual Theme Sharpen targets in line with RI emphases 	<ul style="list-style-type: none"> RI Strategic Plan in the RIBI context (finalise) The Annual Theme and emphases in an RIBI context. Finalise targets Shadow GC
Admin. Matters	<ul style="list-style-type: none"> DGN/DGE/DG responsibilities The DG job description Building the GC team <u>Communications</u> <u>Basic District Finance</u> <u>Keeping _____ a diary/calendar</u> <u>GC modus operandi</u> 	<ul style="list-style-type: none"> Introduction to role of Secretariat (video) Financial management (basic responsibilities) Creating a Calendar 		<ul style="list-style-type: none"> Secretariat overview – what they can do for you RIBI finances (detailed) 	<ul style="list-style-type: none"> RIBI meeting 	<ul style="list-style-type: none"> Secretariat detail – who does what?
Other	<ul style="list-style-type: none"> Consider joint session with DGEs and DGs 	<ul style="list-style-type: none"> Consider joint session with DGNs and DGs 				<ul style="list-style-type: none"> Consider joint session with DGNs & DGEs

20/21 August '11 – DGNN Training Schedule – live document, further changes to be incorporated

DGNN to DGE Programme 2011 RIBI Assembly compared with plan. See notes on page 1.	March	March	November	December	January	March
	DG – 28 months	DG – 16 months	DG – 8 months	DG – 7 months	DG – 6 months	DG – 4 months
	RIBI Assembly for Incoming DGN	RIBI Assembly for Incoming DGE	RI GETS Incoming DG	RIBI DGE Seminar Incoming DG	RI Assembly Incoming DG	RIBI Assembly for Incoming DG
	UK	UK	UK or Europe	UK	San Diego	UK
Personal Development	<ul style="list-style-type: none"> Goal setting and time management Team pre-planning and succession planning District Conference – early preparation <u>Personal Training</u> <u>Media matters (crisis management)</u> 	<ul style="list-style-type: none"> Communication Early planning for themes, emphases and projects Dealing with the media Presentation requirements & skills 		<ul style="list-style-type: none"> Highlights for success – what you would expect from a successful year and how to get there. The year ahead in terms of themes, projects and emphases PR and Marketing of RIBI 		<ul style="list-style-type: none"> Targets, goals <u>and experiences</u> update post San Diego Shadow GC Dealing with the media (a) <u>crisis management</u> (b) <u>maximising media exposure and opportunities</u> Presentation skills
District Matters	<ul style="list-style-type: none"> The DLP and working with the District team and chairing the District Projects Committee, managing the Resource Groups Management Opportunity spotting Knowledge & awareness Succession planning AG's role Leadership development Training resources, MOODLE, Webinars etc. 	<ul style="list-style-type: none"> DLP & communicating with clubs Getting to know the District Team planning and succession planning for DG year Working with the District Training Team Training Seminars including MOODLE and Webinars Using training resources, MOODLE, Webinars etc. 		<ul style="list-style-type: none"> Special events: Conferences RI Convention Charters Presidential visit DG visit to Clubs Others unique to year and/or District 		<ul style="list-style-type: none"> Planning the team debrief at Assembly District Communications – newsletter, email etc. etc. <u>District dynamics, getting the best out of your team</u> <u>Targets, goals and updates post San Diego</u> <u>Dealing with the media</u> <u>Health & well being</u>
Ongoing Matters/Status updates	<ul style="list-style-type: none"> Thanks for Life et al (The eradication of Polio?) 	<ul style="list-style-type: none"> Thanks for Life et al (The eradication of Polio?) 	<ul style="list-style-type: none"> Thanks for Life et al (The eradication of Polio?) 	<ul style="list-style-type: none"> Thanks for Life et al (The eradication of Polio?) 	<ul style="list-style-type: none"> Thanks for Life et al (The eradication of Polio?) 	<ul style="list-style-type: none"> Thanks for Life et al (The eradication of Polio?)

20/21 August '11 – DGNN Training Schedule – live document, further changes to be incorporated

DGNN to DGE Training Programme (Partners Programme)	March	March	November	December	January	March
	DG – 28 months	DG – 16 months	DG – 8 months	DG – 7 months	DG – 6 months	DG – 4 months
	RIBI Assembly	RIBI Assembly	GETS	RIBI DGE Seminar	RI Assembly	RIBI Assembly
	UK [Birmingham]	UK [Birmingham]	UK or Europe	UK	San Diego	UK [Birmingham]
	Partner of Incoming DGN	Partner of Incoming DGE	Partner of Incoming DG	Partner of Incoming DG	Partner of Incoming DG	Partner of Incoming DG
DGN/DGE/DG Role	Preparing to lead the District Projects Group	Beginning to plan for becoming DG	Understanding the DG role	Finalising preparations for the RI Assembly	Getting the Annual Theme and emphases	RI Theme and emphases in the RIBI context
RI/RIBI Policy Matters	Partners not called	<ul style="list-style-type: none"> Rotary basics - not too much detail more about outcomes Background on RIBI and where it fits into RI 	<ul style="list-style-type: none"> Communication Public Relations Membership Development Foundation Service Projects <i>[less detail than DGE but more examples and benefits]</i>	<ul style="list-style-type: none"> Same programme as DGE 	<ul style="list-style-type: none"> Foundation Service Projects Rotary programmes RI Secretariat 	<ul style="list-style-type: none"> Role(s) in themes and emphases
RIBI Matters		<ul style="list-style-type: none"> The role in "Team RI DG" and "Team RIBI DG" Meeting the RIBI Secretariat staff who will be at the Assembly 		<ul style="list-style-type: none"> Mainly the same programme as DGE 	<ul style="list-style-type: none"> The RIBI Committees 	
Personal Issues		<ul style="list-style-type: none"> Experiences and aspirations What is the partner role in the 12-13 team? Supporting the DG - What will the DG be doing and how can you help? Important events 	<ul style="list-style-type: none"> The role of the partner 	<ul style="list-style-type: none"> Specific partner matters discussed during DGE session technical session(s) with reference to feedback from previous meetings 	<ul style="list-style-type: none"> Plan for success Spouses projects 	<ul style="list-style-type: none"> Review at the end of a 12 month journey Fine tuning plans for the next 16 months Your programme <u>District dynamics, getting the best out of the team</u> <u>Targets, goals and updates post San Diego</u> <u>Dealing with the media</u> <u>Health & well being</u>